



**NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE)  
EASTERN ZONAL OFFICE  
3A-Dr. S.N. Roy Road Kolkata -700029

**SHORT TENDER NOTICE**

Ref. No:- EZ/VH/NIT/19-20/933

Date : 09.09.2019

Sealed tender is invited by the Zonal Manager, Eastern Zone, NPCC Ltd., from owner/agencies for Hiring of Bolero Diesel Car (Non AC) for KVS and IIT work, Kharagpur at Eastern Zonal office on monthly basis.

Sl. no	Name of work	Period for which the vehicle to be provided
1	Hiring of Bolero Diesel Car (Non AC) for KVS and IIT work Kharagpur at Eastern Zonal office, Kolkata	15 (Fifteen) months

Cost of tender document :- Rs. 590.00 (Rs. Five hundred Ninety) only

Issue of tender document :- 10.09.2019 to 16.09.2019 (upto 12 Noon)

Date of submission of tender document :- **16.09.2019 upto 3-00PM**

Date of opening of tender document :- **16.09.2019 at 4-00 PM**

Detailed tender paper etc. will be issued on application from the office of the Corporation at the above address on date as mentioned above between 11.00 AM to 5.00 PM (except Saturday and other holidays). Tender paper will be sold on payment ( non refundable) in cash or DD in favour of NPCC Ltd. payable at Kolkata , for each tender. In case due to any reason the office remains closed on the last day of sell or submission of tender document, the tender will be sold/ received and opened respectively in the next working day.

The tender inviting authority reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Zonal Manager  
EZO, Kolkata

CC:-

02. Dy. Manager (F), NPCC Ltd., Eastern Zonal Office, Kolkata-29.

03. Notice Board, EZO Kolkata



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**Instructions to Bidders**

A tender once submitted shall not be withdrawn within a period of 90 days from the day of opening of the tenders. If a tenderer withdraws his tender his earnest money deposit shall stand forfeited and he shall render himself liable to be debarred from submitting any tender for works under NPCC LTD for a minimum period of one year. Interested Bidders should submit sealed bid as below:

➤ **Technical Part**

Document as below to be submitted in separate envelope

- a) EMD of Rs. 5000.00 (Five thousand) only in the form of Demand Draft in favour of National Projects Construction Corporation Ltd. payable at Kolkata.
- b) Tender document along with duly Signed and stamped.
- c) copy of PAN card duly sign and stamped
- d) Corporate bidder will require to be submitted duly sign and stamped GST registration copy.

➤ **Price Part**

- a) The Price Bid in Original duly filled and signed should be submitted in separate envelope & superscribed as:-“Price Bid for Hiring of Bolero Diesel Car (Non AC) for KVS and IIT work Kharagpur , at Eastern Zonal office, Kolkata”.

All above should be enclosed in an outer cover sealed and superscribed as: **“Hiring of Bolero Diesel Car forv KVS and IIT work Kharagpur at Eastern Zonal office, Kolkata”**

1. The Tenders should be addressed to :  
The Zonal Manager (EZ),  
NPCC Limited,  
3A, Dr.S.N.Roy Road,  
Kolkata- 700 029.
2. Offers without Payment of EMD amount shall be liable for rejection outright. EMD of unsuccessful bidders shall be refunded after finalization of the tender.

EMD of successful bidder shall be adjusted against the Initial security deposit and shall be refunded after successful completion of the contract.

3. The Bidders shall clearly mention the name of their firm /organization on the left hand side bottom of the tender envelope. Postal delay/Late submission is liable for rejection.
4. Rate should be quoted inclusive of all charges like road tax & other taxes, insurance premiums, payments to driver (and leave reliever) considering 9 hours working per day (subject to increase of working hours depending upon exigency of work), maintenance cost & other running costs. Parking fees/charges, toll taxes will be reimbursed separately on submission of receipt/bills.
5. Tender inviting authority, reserves the right to accept or reject any or all offers at its sole discretion without assigning any reason whatsoever and the same will be binding on all the parties.

Zonal Manager  
EZO, Kolkata



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**GENERAL TERMS & CONDITIONS OF TENDER FOR HIRING OF VEHICLE.**

1. The vehicles offered Mahindra, Bolero should be in a good condition and road worthy. Satisfactory condition of vehicle to be shown before issue of work order and may be rejected if found unsatisfactory. However, any bidder willing to provide vehicle of any higher model (Diesel) can also participated.
2. The Driver to be provided with the vehicle & should possess valid driving license issued by the concerned RTO.
3. Valid copies of road permit, RC, Driving license, Pollution and insurance certificate/document should be available in the vehicle at all times.
4. Rate should be quoted on monthly hire charge basis.
5. The vehicle shall be hired for 24 hours dry hiring basis. Diesel will be supplied by NPCC Ltd., with an average of 10(Ten) KM/Lit.
6. Engine Oil will be supplied by NPCC Ltd., @ 1 liter per 500 Km running for Bolero Diesel Vehicle (Non A.C) .Any other lubricants needed will have to be arranged by the Owner.
7. In case of any extra consumption of fuel/lubricants as indicated above the same shall be recovered from monthly bill of owners at market rate.
8. Any other lubricants needed will have to be arranged by the owner at his own cost.
9. In case of breakdown, the vehicle owner will provide a substitute vehicle of same/or higher standard without any terms and conditions. Penalty of Rs. 2000 per day upto maximum limit of 10000/- may be imposed for not providing the substitute vehicle to the satisfaction of the owner.
10. Duty Hours will be from 9:00 AM to 6:00 P.M (Including One hour Lunch Break) or as and when required. No overtime in this regard will be paid by the Corporation.

11. No payment will be made for the days in which the vehicle remained absent.
12. Income Tax shall be deducted on the monthly bill as per Income tax Act, 1961.
13. The hire charges shall include the wages of driver as per minimum wages act W.B. govt. and submission of EPF/ESIC if applicable shall be contractor's responsibility.
14. Offer is being invited for a period of one year. However Corporation reserves the right to cancel the Work Order after giving 7 (Seven) Days notice to the owner without assigning any reason thereof or on poor performance. Agency can also with draw his vehicle with 7 (Seven) Days notice. Similarly, the order can also be extended with the consent of both parties.
15. The vehicle will be parked at Office premises or as directed, at owner's own risk & to be considered as the official garage. However, starting/closing kilometer reading shall be considered from EZO, Kolkata.
16. The successful tenderer has to ensure proper upkeep of the vehicle with neat upholstery & in good condition. The driver should be properly dressed, well mannered with mobile phone. All repair and maintenance (Minor & Major) of the vehicle, Lubricants, all statutory and other liabilities shall be the sole responsibility of the owner.
17. The lowest bidder has to produce all the original documents for verification before Engaging the vehicle.
18. One OFF DAY shall be provided in a week for repair & maintenance of the vehicle.
19. The Driver and Owner should ensure to maintain a Log Book indicating commencing/ starting time, closing time and number of KMs traveled and counter signature should be obtained from the officers/s that use the vehicle for the official purpose.
20. The successful tenderer should enter into an agreement with NPCC Ltd EZO to as the Terms and Conditions specified herein and any other terms agree upon.
21. The successful tenderer will be intimated details of timings to render their service on all working days separately at the time of awarding the contract.
22. Under no circumstances, the participating bidders are entitled to alter their tender after acceptance of the tender
23. Conditional offer will be summarily rejected.
24. Offer is being invited for hiring of vehicle for a period of Fifteen Months & thereafter it may be extended on mutual agreement, if required.

25. Security deposit @ 5% of the bill amount will be deducted from each RA bill. Security deposit shall be released after completion of the work/contract.

26. Goods and Service tax will be reimbursed only to corporate bidder.

27. Arbitration clause :- **Deleted .**

28. JURISDICTION : The agreement will be executed at Kolkata and the courts in Calcutta alone will have jurisdiction to deal with matters arising there from, to the exclusion of all other courts.

29. Further, any corrigendum/addendum/errata etc. in respect of above notice shall be made available in our official web site [www.npcc.go.in](http://www.npcc.go.in) only. No further press publication will be made in this regard. Hence applicants are advised to visit our web site regularly for any amendment/corrigendum/addendums in this regard

Zonal Manager  
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**PRICE PART**

S.No	Name of work	Hire Charge per Month (Rs.)	Total Amount for Fifteen Months (Rs.)
1	Hiring of Bolero Diesel Car (Non AC) for KVS and IIT work Kharagpur at Eastern Zonal office, Kolkata		

NB:- BIDDERS ARE TO QUOTE THEIR RATE IN THIS PAGE ONLY

Signature and stamp of Bidder



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3A, DR S N ROY ROAD. KOLKATA-700029**

**TENDER DOCUMENT**

**FOR**

**HIRING OF INSPECTION VEHICLE (BOLERO)**

**REF. NIT NO:-EZ/VH/NIT/19-20/933**

**DATED 09/09/2019**

ISSUED TO.....

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Cost of tender document Rs.590 (Rupees Five Hundred Ninety) Only

Received vide D.D No.....

Dated .....

Issued By.....  
N.P.C.C Limited ,  
Eastern Zone ,  
Kolkata-700029